

# KKCOM

## KANE/KENDALL

### COUNCIL OF MAYORS

KANE/KENDALL COUNCIL OF MAYORS  
41W011 Burlington Road ▪ St. Charles, Illinois 60175  
(630) 584-1170

MAYOR JEFFERY SCHIELKE, Council Chairman  
MAYOR ED RITTER, Council Vice-Chairman



Chicago Metropolitan  
Agency for Planning

THOMAS B. RICKERT, Executive Director  
MIKE SULLIVAN, Council Director  
JENNIFER BECKER, Regional Planning Liaison  
PATRICK KNAPP, Regional Planning Liaison

### Kane/Kendall Council of Mayors

July 22, 2014 9:30 a.m.,  
Batavia City Hall, Council Chambers  
Meeting Minutes

#### Members in attendance:

Anderson, Dave  
Berman, Dale  
Coffinbargar, Steve  
Devick, Daryl  
Haulser, Bob  
Keller, Ray  
Klaas, Fran  
Olson, Rick  
Schielke, Jeffery  
Schiber, Brian  
Speciale, Tony  
Suhr, Peter  
Young, Richard

Village President  
Village President  
Assistant Director of Transportation  
Asst. Director of Public Works  
Mayor  
Village Administrator  
County Engineer  
Mayor  
Village President  
City Engineer  
Director of Public Works  
Director of Public Works  
Director of Community Development

Village of Elburn  
Village of North Aurora  
Kane County  
City of Aurora  
City of Sandwich  
Village of Gilberts  
Kendall County  
City of Sandwich  
City of Batavia  
City of Geneva  
Village of Sugar Grove  
City of St. Charles  
Village of Montgomery

#### Others in attendance:

Anderson, Bunny  
Becker, Jennifer  
Bright, Mitch  
Chaudhry, Akram  
Chismark, Greg  
Cook, Emma  
Forbes, Jackie  
Gustafson, Karen  
Hooghkirk, Marnie  
McSwaine, Amy  
Plummer, Andy  
Prahs, Kristin  
Rickert, Tom  
Sjogren, Tim  
Skoufis, Demetri  
Solomon, Marilin  
Sullivan, Mike  
Talsma, Tom  
Waden, Dave

Liaison for Engineering Projects  
Planning Liaison  
Sales  
Vice President  
Vice President  
Community Health Specialist  
Health Planner  
Community Relations Manager  
Area Programmer  
Engineering Manager  
Consultant  
Community Health Intern  
Executive Director  
Illinois Manager  
Community & Legislative Affairs  
Field Engineer  
Council Director  
Vice President  
Senior Planner

Illinois State Toll Highway Authority  
Kane/Kendall Council of Mayors  
Traffic Control Corp  
HR Green Consulting  
WBK Associates  
Kane County  
Kane County  
Nicor  
IDOT  
HLR  
RTA  
Kane County  
Kane/Kendall Council of Mayors  
TADI  
METRA  
IDOT  
Kane/Kendall Council of Mayors  
Engineering Enterprises, Inc.  
City of Elgin

#### I. Opening of Meeting

Chairman Jeffery Schielke called the meeting to order at 9:30a.m. All attendees introduced themselves.

#### II. Approval of the February 18, 2014 Meeting Minutes

A motion was made by Chairman Jeffery Schielke to approve the December 4, 2012 meeting minutes. The motion was seconded by President Berman and passed unanimously.

**III. Action Item**

**Approval of FFY14-FFY18 STP Program**

Tony Speciale, Transportation Policy Committee Chair reported four (4) significant regional projects were let using STP funds since the last Full Council meeting, including Dugan Road in Sugar Grove, Tyler Road in St. Charles, Campton Hills Road in Campton Hills, and Cannonball Trail in Yorkville. Two projects are scheduled to be let in during the remainder of 2014. Based on the remaining letting dates we are on schedule to spend down the majority of the \$8 million mark the Council received for FY2014.

Tony Speciale made a motion to approve the FFY14-FFY18 STP Program; the motion was seconded by President Berman and passed unanimously.

**IV. General Business**

**A. Director's Report**

Council Director Mike Sullivan gave the Director's report:

CMAP Municipal Surveys

Thanks to all the communities who responded to CMAP's Municipal Surveys recently. The survey results help form CMAP's work program and determine how the agency can best serve the needs of municipalities in the region. The survey results are expected to be published by early fall.

Local Technical Assistance Program

The Local Technical Assistance Program Call for Projects closed on June 26, 2014. Both CMAP and RTA staff members are currently evaluating all applications received. CMAP and RTA staff will be reaching out to the applicants in the near future for further information if needed. A list of staff recommended projects will be submitted to the CMAP Working Committees and the Board for review and approval in fall, 2014.

Chicago Region Selected as Manufacturing Community

Chicago Metro Metal Consortium Manufacturing Community has been selected as one of 12 Manufacturing Communities by the U. S Commerce Department. This designation will give the region access to assistance from eleven federal agencies with \$1.3 billion available for economic development support. The Consortium is a partnership between the region's governmental bodies, academia, Public-Private Partnerships and training agencies. To learn more about this designation and the benefits it provides the region - [click here](#)

**B. Executive Council of Mayors Committee Report**

Chairman Schielke provided the update. He reported that the 11 CMAP Councils have expended \$38 million of their 2014 mark, and approved \$9.1 million in advanced funding. He also reported that the region is well on the way to meeting the Congestion Mitigation and Air Quality (CMAQ) obligation goal of \$138,600,000 in the Chicago MPO area. Chairman Schielke also advised the Council that Council of Mayors Executive Committee of CMAP passed a motion authorizing a letter be sent to the Illinois Congressional delegation expressing the need to pass a new transportation bill to keep projects moving forward in the region. He also said that the Metropolitan Mayors Caucus will be doing the same thing. Finally, he added that the Council of Mayors Executive Committee will be asking for additional federal funding for rail safety projects throughout the region.

**C. Surface Transportation Program Update**

Marilyn Solomon, Field Engineer with IDOT District 1 reported on the status of the STP and CMAQ programs.

**D. CMAP Staff Report**

Drew Williams-Clark, CMAP Local Planning staff gave a presentation on the GOTO2040 Update. CMAP is required by law to prepare and update of the official comprehensive plan for the region every four years. His presentation included information on how CMAP evaluated the progress over the past four years, and how progress and success is measured and the content of the revisions to the plan. The public meeting process is currently underway, and CMAP is accepting comments from the public through August 1, 2014. Information on the update can be found [here](#). Drew encouraged all to review the website and provide comments.

Fran Klass asked for examples of performance based funding in relation to the existing 45-55 split which CMAP would like to modify to a performance based selection process. Drew responded that projects are selected and prioritized based upon metrics as opposed to an artificially set split based upon geography. Chairman Schielke gave some history on how the region has dealt with the 45-55 split. He stated that the split is one of several tough issues that CMAP is trying to deal with by challenging the region to address these topics.

**E. Transportation Improvement Program Update**

*IDOT Program Report:* Marnie Hooghkirk, IDOT Area Programmer, updated and distributed the State's construction program and highlighted the 2014 Capital Bill projects in the KKCOM area. She highlighted work planned for IL 31, 38, 64, 68 and 72 in our region. Chairman Schielke asked Marnie to provide a more in depth update to the work planned on IL47 and how Prairie Parkway funds were reallocated to this project at the next meeting. Fran Klass stated that the first contract has been let for a segment of this work in Kendall County.

*Illinois State Toll Highway Authority Report:* Bunny Anderson reported that the Tollway is in the midst of its largest and most ambitious construction season in ISTHA history. Work on the western portion of I-90 corridor continues and work should be completed by the end of 2014. Work on the eastern segment, including a \$95 million renovation of the Fox River Bridge and three park and ride facilities at Randall, IL 25 and Barrington Road is ramping up with completion scheduled for 2016.

*RTA Report:* Andy Plummer provided the group with an update on their current lawsuit to fight the Illinois Department of Revenue guidelines which still allow loopholes to corporations to have out of region sales tax collection points to avoid the RTA sales tax. RTA will continue to fight this flight of sales tax money from the region which should be used for transit.

*Metra Report:* Demetri Skoufis reported that Metra's on time performance was 92.2% system wide between January and May, 2014. There were small improvements in ridership during the same period. He highlighted construction projects in Geneva and two CREATE projects designed to eliminate bottlenecks on the system, and reported the recent announcement of \$90 million to add a third line in the West Chicago area. METRA is also rolling out a transit scheduling and tracking app for smartphone use to assist customers. Finally, he said that METRA representatives met with Mayors Hausler and Olson to talk about the BNSF extension from Oswego/Yorkville to the Plano and Sandwich area. If the line is extended west, the yard location will be moved west of the Plano and Sandwich passenger stations.

*Kane County Report:* Steve Coffinbargar presented Kane County's update:

**Longmeadow Parkway Bridge Corridor** – Phase II Engineering is underway with value engineering completed and land acquisition continuing. Chairman Schielke requested that KDOT staff prepare a brief presentation on the status of Longmeadow for the next meeting.

*Municipal Reports:*

Ray Keller asked if any other municipalities if they had received a letter from the State of Illinois discontinuing their participation in the road salt purchase program. He said that this puts a small community like Gilberts at a significant disadvantage in the salt market and requested that anyone contact him to discuss further.

Chairman Schielke recognized staff from the Kane County Health Department in attendance, and thanked them for their interest in KKCOM activities.

**V. Other Business / Announcements**

The next meeting of the Council will be on call in fall, 2014. There being no other business, the meeting was adjourned by unanimous consent at 11:05 a.m.

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JENNIFER BECKER, Regional Planning Liaison  
PATRICK KNAPP, Regional Planning Liaison



### Kane/Kendall Council of Mayors

February 18, 2014 9:30 a.m.,  
Batavia City Hall, Council Chambers  
Meeting Minutes

#### Members in attendance:

Anderson, Dave  
Bernahl, James  
Bjurscheid, John  
Coffinbargar, Steve  
Devik, Daryl  
Olson, Rick  
Ritter, Ed  
Schielke, Jeffery  
Smith, Patsy  
Speciale, Tony

Village President  
Public Works Engineering Div Mgr  
Civil Engineer  
Assistant Director of Transportation  
Assistant Director of Public Works  
Mayor  
Village President  
Village President  
Village President  
Director of Public Works

Village of Elburn  
City of St. Charles  
Kendall County  
Kane County  
City of Aurora  
City of Sandwich  
Village of Carpentersville  
City of Batavia  
Village of Campton Hills  
Village of Sugar Grove

#### Others in attendance:

Anderson, Bunny  
Baldwin, Matt  
Basquin, Noel  
Becker, Jennifer  
Chaudhry, Akram  
Chismark, Greg  
Hooghkirk, Marnie  
Jandacek, Earl  
Knapp, Patrick  
Lawry, Dave  
Marquardt, Scott  
McSwaine, Amy  
Rickert, Tom  
Robb, Mary  
Sanderson, Brad  
Sjogren, Tim  
Skoufis, Demetri  
Smith, Gordon  
Solomon, Marilin  
Sullivan, Mike  
Waden, Dave  
Wilrett, Erin

Liaison for Engineering Projects  
Senior Engineer  
City Engineer  
Planning Liaison  
Vice President  
Vice President  
Area Programmer  
Project Manager  
Planning Liaison  
Director of Marketing  
Project Manager  
Engineering Manager  
Executive Director  
Community Relations Representative  
Vice President  
Illinois Manager  
Community Affairs Representative  
Director of Government Affairs  
Field Engineer  
Council Director  
Planner  
Village Administrator

Illinois State Toll Highway Authority  
TranSystems  
City of Batavia  
Kane/Kendall Council of Mayors  
HR Green  
Wills Burke Kelsey Associates, LTD.  
IDOT  
Bowman Consulting  
Kane/Kendall Council of Mayors  
Chastain  
HR Green  
HLR Engineering  
Kane/Kendall Council of Mayors  
Pace  
EEI  
TADI  
METRA  
CMAP  
IDOT  
Kane/Kendall Council of Mayors  
City of Elgin  
Village of Elburn

#### I. Opening of Meeting

Chairman Jeffery Schielke called the meeting to order at 9:30a.m. All attendees introduced themselves.

#### II. Approval of April 30, 2013 Meeting Minutes

A motion was made by President Anderson to approve the April 30, 2013 meeting minutes. The motion was seconded by President Ritter and passed unanimously.

### III. Action Items

#### A. Approval of FFY13-FFY17 STP Program

Transportation Policy Committee Chairman Speciale outlined the most recent STP program financial status.

Tony Speciale made a motion to approve the FFY14-FFY18 STP Program; the motion was seconded by President Ritter and passed unanimously.

#### B. Approval of FFY14-FFY18 STP Call for Projects Program

Mike Sullivan, Council Director, outlined the results of the recent STP Call for Projects. He indicated that a proposed program of projects was included in the agenda materials distributed prior to the meeting. Staff conducted an extensive rating and grading process of all projects including site visits to evaluate pavement conditions. The resulting project rankings were a result of using the performance measures in the Council's STP Project Priority Methodology. The use of performance measures is a policy of CMAP's, and the Council's use of these measures is in conformance to the regional goals to identify and fund projects which meet performance standards. Mr. Sullivan stated that the proposed program was first presented to the Transportation Policy Committee at their November, 2013 meeting. The Policy Committee members then considered and voted to recommend the proposed program at their January 18, 2014 meeting. The proposed program contains 11 LAFO, or overlay projects, and nine reconstruction projects. Mr. Sullivan also stated that staff has recently released a "B" list LAFO call for projects. All LAFO projects submitted during the last call that which not recommended for funding will automatically be considered for the "B" list ranking.

Upon a positive motion by Daryl Devik, seconded by President Smith, the vote was unanimous.

#### C. Approval to Resolution for FY2015 Regional Planning Liaison Services

Mr. Sullivan outlined the request to enter into an agreement with Chicago Metropolitan Agency for Planning (CMAP) for Planning Liaison Services. The Kane/Kendall Council of Mayors receives federal transportation planning funds to perform various planning and programming activities for Kane County and Kendall County. The Chicago Metropolitan Agency for Planning directs these funds to the Kane County Division of Transportation in order that Kane County may continue to provide transportation planning staff to the Kane/Kendall Council of Mayors for regional coordination and planning activities. It is anticipated that Kane County will receive \$159,879.70 in federal funding, with a local match of \$81,610.24, for a total contract amount of \$241,489.94. Primary staff for the Council of Mayors includes: Tom Rickert – Executive Director, Mike Sullivan – Council Director and Jennifer Becker and Patrick Knapp – Regional Planning Liaisons.

Upon a motion by Jim Bernahl, seconded by President Smith, the vote in favor was unanimous.

#### D. Approval of Functional Classification Revision

Jennifer Becker outlined Council staff's comprehensive review of all roadways within the Council area. Staff prepared a list of all recommended changes and worked with individual municipalities to get input on the proposals. The purpose of this project was to evaluate the actual function of the roads within the Council area, and to propose changes so the classification mirrors the real world function of the roads. The meeting materials distributed to members includes a comprehensive listing of all the roads for which modifications to the existing Functional Classifications are proposed.

Upon a motion by Jim Bernahl and seconded by President Anderson, the vote in favor was unanimous.

### IV. General Business

#### A. Director's Report

##### CMAP GOTO 2040 Plan Update

CMAP has initiated an update of GO TO 2040, the seven-county metropolitan Chicago region's official comprehensive plan, in accordance with federal law. While the plan update will not constitute a new plan, it will address elements required by the federal transportation bill, MAP-21, that was signed into law in 2012. Due to GO TO 2040's long time horizon and positive impacts of plan implementation to date, the plan's themes and recommendations will not change as part of the update.

CMAP's Working Committees are currently engaged in review of research and analysis in progress for the plan update. Relevant memos and presentations are archived on this web page. The draft GO TO 2040 plan update will be released for public comment in summer 2014, during which meetings will be held throughout the region to solicit feedback. The CMAP Board and MPO Policy Committee will vote on adoption for the plan update that October.

Illinois Bike Transportation Plan

IDOT has been working on the Illinois Bike Transportation Plan that which will provide the Department with policies, best practices and strategic direction for implementing a sustainable, multimodal vision for Illinois. A draft of the plan has been created and will be presented at some point in the future. Staff will be sure to send out any information regarding the draft plan as soon as possible.

#### Northeastern Illinois Transit Task Force

The 15 member Task Force established by Governor Quinn to study, examine and evaluate the Northeastern Illinois Transit Agencies to determine how the operations of these agencies can be reorganized, streamlined or restructured recently released an interim report. The initial findings include:

- Portions of the transit system have been plagued by scandal.
- The current structure has led to duplication, competition, uncoordinated service and a lack of accountability.
- There is no widely accepted region-wide plan to increase transit ridership.
- The system is not adequately supporting the region's economy.
- The current funding formula needs to be reexamined.

The interim report to the Governor and General Assembly can be viewed here: [www.dot.il.gov/nepublictransit.html](http://www.dot.il.gov/nepublictransit.html).

#### CMAQ Project Awards

The Chicago Metropolitan Agency for Planning (CMAP) recently approved the funding recipients for the Congestion Mitigation and Air Quality (CMAQ) program for FFY 2014-2018. The full list of proposed projects is available for viewing on the CMAP Website: [www.cmap.illinois.gov](http://www.cmap.illinois.gov). Six (6) projects from KKCOM area were awarded CMAQ funding totaling \$9,006,000.

- Longmeadow Parkway at Randall Road Intersection Improvements - \$767,600
- CAD Integration in PSAPs - \$386,400
- Randall Road Adaptive Signal Control - \$830,700
- Randall Road Transit Infrastructure Improvements - \$1,335,300
- Aurora - Station Avenue Extension - \$1,606,000
- Aurora - Eola Road Reconstruction - \$4,080,000

#### Illinois Highway Safety Improvement Program (HSIP)

The Illinois Department of Transportation recently announced a call for projects for the FY2015 Highway Safety Improvement Program (HSIP). The anticipated funding level for the local highway system is approximately \$13.3 million for HSIP and will be available in July 2014. The match is set at 90% federal/10% local of the total improvement cost for the project. All phases are eligible for this program, including preliminary engineering, right of way, construction and construction engineering. Projects should be ready during SFY 2015, but multi-year project proposals will be considered. Local agencies are expected to have funds obligated within two years of the appropriate fiscal year. Details on the application process are contained in the Program Planning and Selection of HSIP Candidate Projects section of the IDOT HSIP policy and can be found online at [www.dot.il.gov/illinoisshsp/hsip.html](http://www.dot.il.gov/illinoisshsp/hsip.html)

#### Bike/Ped Grant Program Opportunities

The Bike Path Grant Program (Illinois Department of Natural Resources) call for projects is currently open to fund bicycle path development, land acquisition, bridges and signage for off-road trails and bikeways. The match is 50 percent federal/50 percent local, with a maximum amount of \$200,000 per annual requests. The deadline to apply is March 1st. Information on how to apply can be found here: [www.dnr.state.il.us/ocd/newbike2.htm](http://www.dnr.state.il.us/ocd/newbike2.htm)

National Recreational Trails Program (Illinois Department of Natural Resources and IDOT) provides funding for acquisition, development, and maintenance of both motorized and non-motorized recreational trails. The match is 80 percent federal/20 percent local, with a \$200,000 maximum project funding limit. The deadline to apply is March 1st. [www.dnr.state.il.us/ocd/newrtp2.htm](http://www.dnr.state.il.us/ocd/newrtp2.htm)

#### IDOT Local Letting Procedure Memorandum

IDOT has issued a Procedure Memorandum updating Chapter 12, "Letting and Contact Award" of the Bureau of Local Roads and Streets Manual. New bid forms are included with this memorandum as well as information on prequalification of bidders, prevailing wage rate and conflict of interest. Please note that the BLR Forms that have been replaced will still be accepted until March 31, 2014 for existing projects. For questions, please contact the Local Policy and Technology Unit at [DOT.LocalPolicy@illinois.gov](mailto:DOT.LocalPolicy@illinois.gov). The link to the BLRS manual can be found here: [www.dot.il.gov/blr/manuals/blrmanual.html](http://www.dot.il.gov/blr/manuals/blrmanual.html)

Mr. Sullivan reminded all that the Full Council had formally voted against the proposed legislation to merge CMAP and the RTA. He stated that this issue remains active in the region.

Finally, he announced that CMAP will be holding a new round of Local Technical Assistance (LTA) call for projects beginning in May. Council staff is available to assist any community with this process.

**B. Executive Council of Mayors Committee Report**

Chairman Schielke reported on Paces' Bus on Shoulder programs being designed into the reconstruction project on I-90, and he talked about the progressive planning involved to attempt to connect sub-regional routes in the far western counties in the metro region to the City of Chicago. He spoke about possible negative effects any future reorganization of the RTA may have on Pace's work, and he may be asking for Council of Mayor's support of these projects in the future. In addition, he reported that the Metropolitan Mayors Caucus is concerned about any changes which would move these projects backwards.

A discussion ensued about connecting the far western portions of KKCOM and beyond via transit to the City. Mayor Anderson spoke about the opportunity to look at the East-West connectivity issue and relayed how Northern Illinois University brings busloads of students from the DeKalb campus to the Metra rail station in Elburn. He sees this as an opportunity to serve an unmet demand to provide transit to far western areas.

A separate discussion followed about the difference between the KKCOM members, some of which lie within the RTA service area, and some outside. The areas outside the RTA service area, which do not collect the RTA sales tax designed to provide transit, have to pay for any extensions of RTA covered services themselves, or opt to join the RTA service area.

**C. Surface Transportation Program Update**

Marilyn Solomon, Field Engineer with IDOT District 1 reported on the status of the STP program.

**D. CMAP Staff Report**

Gordon Smith, CMAP Legislative staff presented the CMAP update, including information the recently released municipal directory, the climate adaptation and arts and cultural planning toolkits, and the Economic Best Practices report released.

**E. Transportation Improvement Program Update**

*IDOT Program Report:* Marnie Hooghkirk, IDOT Area Programmer, updated and distributed the State's construction program and highlighted the US 30 over IL 47 and the IL 31 at Watkins projects.

*Illinois State Toll Highway Authority Report:* Bunny Anderson reported that the Tollway has \$1.4 billion in construction projects planned for this season. This year, the entire I-90 corridor from Rockford to the Kennedy Expressway will be under construction. The Tollway is partnering with Pace to develop five Park and Ride facilities along the corridor. The DesPlaines Oasis will be removed as part of the project, also.

*RTA Report:* Mike Sullivan provided the group with an update on behalf of Andy Plummer of the RTA. The Illinois Department of Revenue has issued rules about the sales tax diversion tactic employed by some firms to avoid paying the RTA sales tax – municipalities must check to see if the taxes are being collected properly.

*Metra Report:* Demetri Skoufis of Metra reported on on-time performance, and that ridership was up on the all lines in the region. He also reported that Metra will be installing wind speed detectors to allow for more localized weather detection to avoid system wide stoppages in inclement weather and that the Geneva parking deck project was rebid due to previously high bid prices.

There was a discussion about the extension of Metra lines into the Oswego area. Metra completed a site visit and determined that the Yorkville location at the southeast corner of IL 47 and the existing tracks is the most suitable location. The Cities of Plano and Sandwich are also very interested in having lines extended to their areas. Demetri explained that engineering can go up to 80% design prior to determining the exact fund source. Plans are to possibly apply for New Starts money.

*Pace Report:* Mary Robb reported on Paces' balanced budget without fare increases or service reductions. She also spoke about Pace's investment in new rolling stock, institution of alternative fuel vehicles and the implementation of Ventra Cards throughout the system.

*Kane County Report:* Steve Coffinbargar presented Kane County's updates:

**Stearns Road Bridge Corridor** The last project to complete this corridor is underway. IDOT is working on the rail bridge reconstruction and new connecting roadway segment near the rail tracks.

**Anderson Road Grade Separation – IL 38 to Keslinger Road** – Construction has begun on the bridge and extension of Anderson Road, with completion scheduled for 2015.

**Longmeadow Parkway Bridge Corridor** – Phase II Engineering is underway, Design Approval was granted in December, 2013.

*Kendall County Report:* John Burscheid presented Kendall County's updates:

**Eldamain Bridge project** - HR Green was awarded the Phase II Engineering contract, and work continues in earnest on this important bridge crossing.

**Orchard Road** - from Rt. 30 to Mill Road will be repaved this season

**Realignment of Ridge Road** – Also known as the Wickaduke Trail realignment. Efforts continue to stage the realignment of this corridor in conjunction with municipal growth in the area combined with selected intersection improvements in the short range planning horizon.

#### **Other Business / Announcements**

Chairman Schielke commended President Ed Ritter for the way he has stepped up in representing KKCOM at CMAP and appreciates his willingness to contribute at the meetings.

The next meeting of the Council will be on call during the summer months. There being no other business, upon a motion by Tony Speciale and seconded by Daryl Devik, the meeting was adjourned by unanimous consent at 11:15 a.m.

Respectfully submitted,  
Jennifer Becker